

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Council on
Monday 6th December 2021
at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business
on the agenda below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public
input will be invited.

AGENDA

1. Apologies for absence to be noted or approved.
2. Declarations and interests:
 - a. To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items.
 - b. To receive declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25.
 - c. To receive requests for dispensations.
 - d. To note any additions and/or deletions to the Council's Register of Interests.
3. **Proposal: Cllr Edmondson** The Council agree that the Minutes of the Extraordinary Parish Council Meeting held on Monday 1st November 2021 be agreed as a true record.
4. Notification of the resignation of Cllr Slattery.
 - a. Gratitude and recognition for Cllr Slattery's service to the Council.
 - b. Update how Cllr Slattery's portfolio will be covered whilst position is vacant.
 - c. Update on process for recruiting a new Councillor.
5. Update on 5 year plan project implementation and Councillor Portfolio reports.
 - a. Review and agree implementation of 5 year plan project implementation.
 - i) White gates to village entrance – Cllr Edmondson and Cllr Selvey
 - ii) Benches on footpaths – Cllr Moss
 - iii) Installation of the football nets – Cllr Moss and Cllr Selvey
 - iv) Queen's Canopy – Cllr Holborn
 - v) Public comment or questions invited by Chair
 - b. To receive any report from District and County Council Ward Member and Portfolio Holders or other agencies and to take action as appropriate.
 - i) Cllr Penny Otton District and Council Ward Member
 - ii) Cllr Peter Holborn Neighbourhood Plan Officer and Tree Warden
 - iii) Cllr Tim Moss Parish Assets Officer

Item to include a discussion to agree a plan to manage mole hills on the cricket.

Jane Hill: Drinkstone Parish Council Clerk
The Old Rectory, The Street, Drinkstone, IP30 9SR
Telephone; 07903 050930 Email; drinkstoneclerk@gmail.com

- iv) Cllr Paul Selvey Highways officer

Item to include a discussion considering whether to purchase repeater signs.

Proposal: Cllr Selvey - That Drinkstone Parish Council approves a budget of £360 maximum (not including VAT) for the purchase of 30mph repeaters to be installed by volunteers.

- v) Cllr Edmondson Allotment Trustee

Item to include an update on the Allotment Trustee meeting and actions relevant to the Parish Council.

- vi) Public comment or question invited by the Chair.

6. To receive the Parish Clerk report and to take action as appropriate.

7. To review, agree, and sign the Precept for 22/23.

Proposal: Cllr Edmondson The Council agree the precept to submit to Mid Suffolk and confirm that the Chairman and Clerk may sign the Precept application form on behalf of the Council.

8. To review and confirm the month bank transactions and receive the latest bank reconciliation.

- a. Income to Parish Council since last meeting.

	Description	£
Unity Trust	VAT reclaim	£172.67
Unity Trust	Locality Grant for footpath maps	£250.00

Note there was also £65 income into the allotment current account from rent.

- b. Payments for authorisation by the Council:

	Description	£
Unity Trust	Reimburse clerk for football nets, clips, and pegs (Forza)	£104.88
Unity Trust	Balance of SALC training*	£60.00

* Module 6 of Cllr J Elnaugh's training was mistakenly charged for twice, once as part of 24785 and then again as 24999 hence SALC issued the Parish Council a credit invoice for £30. This amount was offset against the balance invoice 25310 and hence £60 is due.

Proposal: Cllr Edmondson The Council agreed that the expenses listed above (8.b) be authorised for payment.

- c. Payments previously authorised or in list of due payments from Parish Council account:

	Description	£
Unity Trust	Play equipment invoice	£60.65
Unity Trust	Clerk pay (September 21)	£160.00
Unity Trust	Clerk pay (October 21)	£160.00

Unity Trust	Clerk Tax (Sept 21)*	£40.00
Unity Trust	Gipping press for footpath maps	£250.00

* The tax for the Clerk's pay in October has not been paid and as such this will be done following this meeting and will be included in the bank reconciliation for the next meeting.

- d. To note the current account balances and reconciliation to 29th November 2021 and the Chairman's confirmation that they are supported by relevant Bank Statements.

9. There was one notification of a planning decision from Mid Suffolk

Householder Application - Erection of single storey rear extension and conversion of outbuilding to form additional living space (following demolition of existing single storey extension), Installation of Oil Tank and External alterations as detailed in the Schedule of Works Rev A

Church Cottage, The Street, Drinkstone, Suffolk IP30 9SX

Mid Suffolk district Council have refused this planning permission.

10. There are two new planning applications for the Parish Council to consider at this meeting:

- 1) Proposal DC/21/06053: Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning Act 1990 - Erection of 1 No dwelling, garage and new vehicular access.

Location: Land At, Chapel Lane, Drinkstone, Suffolk

- 2) DC/21/06242 | Discharge of Conditions Application for DC/21/04153- Condition 4 (Precautionary Biodiversity Method Statement), Condition 5 (Biodiversity Enhancement Strategy), Condition 6 (Wildlife Sensitive Lighting Design Scheme) and Condition 7 (Agreement of Materials)

Drinkstone Hall Gedding Road Drinkstone Suffolk IP30 9TG

Proposal: Cllr J Elnaugh That the Clerk makes known the Council's comments on Planning Applications on this agenda to the Corporate Manager, Growth & Sustainable Planning at Mid Suffolk District Council.

11. Discuss, consider and agree whether, and how, the Parish Council would like to action the information that a steel frame has been erected at the development on Rattlesden Rd – Cllr Holborn
12. Public comment or questions on any matter of Council business.
13. Any other Council business for information, to be noted or for inclusion on a future agenda.
14. To confirm that the scheduled date for the next meeting is Monday 10th January 2021 at the village hall.
15. Close the meeting

Jane Hill

Drinkstone Parish Clerk